

Managing Exhibitions - IMTEX 2022



SOP for managing COVID 19 challenges for IMTEX 2022

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1.0 Common Precautions



Alcohol Based Hand Sanitizers shall be deployed in common areas and all restrooms.



Thermal scanning shall be done for all people entering into venue starting from setup to dismantling dates of the exhibition.



Awareness Signage shall be deployed at main thoroughfare areas.



Announcements shall be made in common areas and halls.



Face Masks shall be worn by all exhibitors/ visitors/ service providers.
Every individual needs to have masks.

**BIEC Business Centre and Kiosk at Entrance Plaza will facilitate sale of masks and sanitisers as required.*

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1.0 Common Precautions



Social distancing - Organisers (with support from Venue) shall take adequate precautions to ensure social distancing during the show.



Markings shall be done at required locations to maintain social distancing for all



Self declaration (final Vaccination certificate) shall be furnished by all exhibitors/ visitors/ service providers.

Same shall be verified by organiser through Aarogyasetu app.



Organiser strongly recommend to use pre-fabricated stands at the venue to ensure minimum time spent and facilitate social distancing.



Sanitisation shall be done once a day at exhibition hall during exhibition days.

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1.0 Common Precautions



Food safety and hygiene shall be ensured in case of food stalls within the exhibition halls.



Only Digital payment (Paytm, Google pay, Phone pay, Amazon Pay etc.) shall be accepted for all food orders.



Shall encourage all to use app for pre ordering the food to avoid more crowd at food court.



Shall ensure setting of room temperature between 24°C and 30°C, while maintaining relative humidity between 40% and 70% considering ambient temperature and nature of event.



Regular sanitisation shall be done of all surfaces, WC, taps etc. in restrooms

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Social distancing at Rest rooms



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- 2.0 Standard Operating Procedure for Exhibitor
- 2.1 Entry to the exhibition venue
- 2.2 Social distancing at stall
- 2.3 Sanitisation
- 2.4 Brochures and giveaway
- 2.5 Exhibition safety rules

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2.1 Entry to the exhibition venue



Follow instructions issued by Organiser and Venue provider for entry gates, parking etc.

2.2 Social distancing at stall



Recommend to keeping optimum number of staff as per area occupied and ensure social distancing. *(Please refer the exhibitor manual for details)*



Monitor visitor footfall within your booth to avoid over crowding.

2.3 Sanitisation



Frequently touched surfaces shall be sanitized.

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2.4 Brochures and giveaway



Avoid giving printed brochures and give away to the visitors for ensuring minimum contact.



Recommended to use digital displays for information (*barcodes, QR Codes for downloads*).

2.5 Exhibition safety rules



Abide by all health and safety rules conveyed by the Organiser.



Follow emergency response plan of the venue.



Escalate in case of Emergency to respective hall directors.

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Emergency Plan



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Incoming Check Protocol



Stay safe & Stay healthy!

